

ask listen solve

Commercial Cards Centre – Card Management

Searching for a way to more efficiently manage commercial credit card transactions in real time versus waiting for monthly statements?

At Commerce Bank, we *ask listen solve*. That's why our Commercial Cards Centre management system by Procard allows you to provide users with higher levels of self-service, flexibility and convenience while improving overall control of the card program.

Information is power

With Commercial Cards Centre, the power of information is put into the hands of the people who need it most. Using only a Web browser, users can instantly access the specific account, transaction, or report they need, based on permissions — providing the ultimate in self-service.

And with access to the information they need — in the format they need it in — the appropriate people in your organization will be able to maintain control and be empowered to make better business decisions. Faster.

Commercial Cards Centre provides enhanced convenience and flexibility to your commercial card management reporting through a series of complimentary modules. At the core of Commercial Cards Centre is a robust administration engine that:

- ▶ Gives you the ability to manage and report on account and transaction data even on multiple card programs using a single solution
- ▶ Provides access through a secure and easy-to-use Web-browser connection
- ▶ Allows program administrators to define and control user data, functionality and access

The Account Management Module

The Account Management module enables cardholders and managers to access and update a wide range of account information with frequently updated product enhancements. You benefit from self-service capabilities that enable quick response to cardholder needs as well as effective card maintenance - without lengthy turnaround times.

- Instantly increase or change spending limits
- Enable cardholders to update their basic account data or address information
- Close or suspend cardholders' accounts when credit statuses change

Account Management for OGP004 TEST

Account Number: *****000030135

Card line 1: OGP004 TEST

Card line 2: BLP5 TRUCKING

Address 1: C/O LUCAS V/NEPP

Address 2: 825 MAIN ST

Address 3:

Address 4:

City: KANSAS CITY

State/Province: MO

Postal code: 6410520025

Country: US

Master accounting code: 1234567890

General Information

Location: 80004810

Corporate ID: 80004810

Account type: Individual

Split	Posted Date	Occurred Billing Date	Amount	Co Num	G/L Num	Cost Center	Merchant Name	Transaction Status	Transaction ID
	7/19/2005	7/19/2005	9.40	001	1948		IMO'S PIZZA	Not Reviewed	107659982
	7/19/2005	7/19/2005	4.28	001	75030	2601	LECOMPT BLDG CENTER 1	Not Reviewed	107663654
	7/19/2005	7/19/2005	9.90	001	75195	386	WM SUPERCENTER	Not Reviewed	107663615
	7/19/2005	7/19/2005	74.75	274	76445	4692	MID AMERICA MERCHANDISING	Not Reviewed	107663634
	7/19/2005	7/19/2005	16.48	274	76000	4692	SALES SERVICE LW CPC	Not Reviewed	107663634
	7/19/2005	7/7/2005	224.58	001	75030	3862	MDC WALLCOVERINGS	Not Reviewed	107663634
	7/19/2005	7/19/2005	8.13	001	76445	3862	BETTE & PHIL'S HALLMARK	Not Reviewed	107663634
	7/19/2005	7/13/2005	14.00	001	75029	283	BEGECH BOGGS VISITOR C	Not Reviewed	107663634

The Expense Management Module

With the Expense Management module you can successfully allocate, review, approve, and analyze spending practices across your organization.

- Accurately allocate expenses to appropriate accounting codes with pre-defined criteria and the ability to export data to your existing accounting system
- Easily review and approve expenses by empowering cardholders to review, edit, and submit expenses online and email to appropriate managers for approval
- Analyze spending data with easy access to information via customized reports

The Statement Management Module

The Statement Management module of Commercial Cards Centre allows cardholders and managers to gain instant access to view, print, and pay statements online and check available balances and credit limits. Your organization can enjoy streamlined reconciliation processes, better spending management, and elimination of time-consuming inquiries.

- Enable cardholders to review, print and save their statements
- Research recent transactions, view account information and review cardholders authorizations and declines
- For companies structured for individual payment, cardholders can pay their bill online with the "Click N Pay" feature

The Report Management Module

With Report Management, cardholders and managers gain access to expense data through a variety of standard and customized formats based on security level and business function.

- Ability to develop and view reports tailored for your specific needs
- Enables custom or standard reports to be saved and exported to Accounts Payable systems

Ready for a test drive?

To receive a hands-on demonstration of how Commerce Bank's Commercial Card Centre by Procard can improve your organization's commercial credit card expense control and financial decision-making, call your Commercial Card Sales Representative. We're ready to help you build the right Commercial Card Solution.

1-800-892-7104

commercebank.com



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